

**www.tidewaterparalegalassociation.org**

JOB BANK POSTING REQUEST FORM

Email the completed Form to the Job Bank Coordinator at TPAVAjobbank@gmail.com

Date

CONTACT INFORMATION

County

Firm or Corporation Name

Contact Name

Contact Email

Contact Phone

Address

City, State, Zip

Area (s) of Law that individual will be involved:

Duties:

Employment Requirements/Additional Comments: (i.e. bilingual, years of experience, etc.)

Job Posting Details: Is this a temporary position?

Full Time Part Time Yes No

**Please note: Salary information is optional**

Salary Range (Annual) $ Hourly Rate $/hr